

**Minutes for Wisconsin Nursing home Social Workers Association
July 14, 2017 Meeting
Holiday Inn & Suites, Rothschild/Mosinee/Wausau, WI**

Board members present: Jeff McCabe: Brewster Village, Appleton

Lisa Leahy: St. Croix Health Center, New Richmond

Julie Severin: Rennes Health Care, Appleton

Fawn Senn: Christian Home and Rehab Center, Waupun

Carol Wickboldt: Park View Home, Woodville

Tena Seipel: Trempealeau County ADRC, Whitehall

Nichole Duchow: Atrium Post Acute Care of New Holstein, New Holstein

Rebecca Edgren: WI Veteran's Home at King, King

- 1) **Call to order:** at 9:00 a.m.
- 2) **Introductions:** none needed.
- 3) **Secretary Report:** Lisa motioned, Julie 2nd all approved minutes from March meeting.
- 4) **Treasurer's Report:** Presented by Julie with current balance at \$23,483.97, with membership at 108 members. Fawn made a motion to approve the treasurer's report, Tena 2nd the motion. All approved.
- 5) **PDC, Person Directed Care:** Discussed they have a meeting in August in Madison to retool and have had new members join. Jeff encouraged someone from the WNHSWA board to join the CDP board. Mega rule language will be a huge topic/issue in the year ahead. Jeff indicated that someone from the DON council will be sitting on the board.
- 6) **Historian:** Fawn attended the Alzheimer's Conference in May and stated the WNHSWA booth was well attended. Carol indicated she is rejuvenating the board and will plan to take new WNHSWA board pictures as our board members have changed since the last board picture was taken.
- 7) **Marketing:** Discussed putting ads on the NASW website for WNHSWA. Discussed having a booth at Focus at the Kalahari in WI Dells, on November 15 and 16, 2017. Cost to have the booth is 90.00 per day at Focus. Discussion about who would be attending Focus and could man the WNHSWA booth/table. Discussion about how many SW's would attend Focus when the topic is diabetic management/teach, learn, and collaborate. Will discuss further in October at the next board meeting.
- 8) **Website Updates:** We now have a new email for the website. New email address is WNHSWAinc@gmail.com. Discussed having a Facebook page. Nichole stated that she would open a Facebook page for WNHSWA. Discussed that we need to update the email blast list.

Those who complete registration at the conferences and Julie will collect updated contact information and update the email blast list as able.

- 9) **CEU's:** Fawn indicated she will complete the request for CEU's once she gets the finalized brochure from Lisa for the Fall 2017 conference.
- 10) **Social worker of the year:** there were 3 entries. Jennifer Shaw, Social Worker at King was chosen as the SW of the Year for WNHSWA 2017. Discussion held that we would give Jennifer a free registration to the Spring 2018 WNHSWA conference instead of the annual membership for WNHSWA as her employer pays for the membership, but not the conferences. Tena made a motion to offer the SW of the Year a free spring 2018 conference in lieu of the annual membership to WNHSWA. Nichole 2nd the motion, all approved. Also discussed that the money will follow the social worker of the year if they move to another facility or credit their fall conference. Rebecca works with Jennifer and will inform her coworkers of Jennifer's award, and invite them to attend the presentation of the award.
- 11) **Scholarship:** Samantha Clark is the only applicant that sent in a request for a scholarship. Awarded Samantha the \$500.00 Sister Veronica Caroll Memorial Scholarship toward her education in Social Work. Samantha is from Hillsboro, WI. Carol made a motions to award Samantha the \$500.00 SVC memorial scholarship. Becky 2nd the motion, all approved. Discussed option of having others send in applications yet this year, but decided to table that decision and work on how to expand our scholarship notifications. Tena will contact the colleges that we send scholarship information to and get more information from those involved in updating students of scholarships. Also discussed that we could potentially put the scholarship on the website to draw more applications.
- 12) **Fall conference for 2017:** Will be held at Kalahari Hotel and Conference Center in WI Dells on October 4-7, 2017. "Back to Basics" is the theme with Kirsty Blattner opening. Prices for registration for the fall conference will be as follows: Member for both days is 165.00, one day is 135.00, just Friday is 110.00. For a non-member both days is 210.00, one day is 160.00, just Friday is 135.00. For a full-time student both days is 40.00 for just one day is 25.00. Lisa made the motion to set the above as the registration fees for the fall conference for 2017, Julie 2nd the motion. All approved. Discussed and chose lunch and breakfast options from the menu provided to Lisa by the Kalahari. Decided that we would do a Thursday evening gathering/social from 5pm to 6pm and give away door prizes brought by board members. Lisa will confirm room/location for the gathering/social.
- 13) **Elections:** this fall the following board members positions will be up for election: Carol, Tena, Fawn, Becky, and Lisa. Lisa indicated that this will be her last election she will offer to serve as the VP as she has retirement plans in the next few years. Lisa indicated she would need bios from all board members interested in seeking reelection. Lisa will provide ballots for elections at the fall conference.
- 14) **New Business:** Discussed picking four regions for the Fall Conference including Eau Claire, Green Bay, La Crosse, and WI Dells/Madison. Decided to look at Eau Claire area for the Fall 2018 conference. Will plan to keep Spring Conferences in Wausau area.

- 15) Spring 2018 conference:** possible date is April 13, 2018 in Wausau.
- 16) Board member duties:** All board members need to write up a list of duties and descriptions of what we do for our positions for the board to review and approve to pass on from one board member to the next, so they know the expectations, roles, and responsibilities of that position. Table this until the January 2018 meeting.
- 17) Next Meeting:** October 4th at 6 p.m. in the Ebony room at the Kalahari Hotel and Conference Center in WI Dells, WI.
- 18) Adjournment:** at 12:44 pm motion by Lisa, 2nd by Tena, all approved.

Minutes submitted by Tena Seipel, WNHSWA Secretary